

May 8, 2007

Ms. Daddario, President of the Board, convened the regular monthly meeting of the Board of Commissioners of West Norriton Township at 7:00 p.m. on the above date. Present were Commissioners Bartoszek, Byrnes, Kennedy, and Stojanovich; Karen E. Madden, Robert J. Kerns, Rhea L. Gallagher, Robert P. Adams, A. Dale Mabry, Thomas Cinaglia, Michael Valyo and Joseph Estock. There were 43 people in the audience.

Executive Session Ms. Daddario announced there was an Executive Session held prior to the meeting to discuss a personnel matter.

**Appointment/
Oath of Office** On motion of Mr. Stojanovich, seconded by Mr. Byrnes and unanimously passed, Michael McGettigan was appointed to the position of West Norriton Township Sergeant. Judge Michael Richard Hodgeson then administered the Oath of Office to the newly appointed Sergeant.

Stephen Morris On motion of Mr. Bartoszek, seconded by Mr. Kennedy and unanimously passed, Stephen Morris was appointed to the position of West Norriton Township Detective. Judge Hodgeson then administered the Oath of Office to the newly appointed Detective.

Robert Palermo On motion of Mr. Bartoszek, seconded by Mr. Stojanovich and unanimously passed, Robert Palermo was appointed to the position of West Norriton Township Corporal. Judge Hodgeson then administered the Oath of Office to the newly appointed Corporal.

Public Comment Ms. Daddario called for Public Comment; no one wished to speak. On motion of Mr. Stojanovich, seconded by Mr. Bartoszek and unanimously passed, the Public Comment portion of the meeting was closed.

Minutes On motion of Mr. Byrnes, seconded by Mr. Bartoszek and Approved unanimously passed, the Board of Commissioners approved the minutes from the Work Session held April 3, 2007, the Board of Commissioners Meeting held April 10, 2007, and the Special Meeting held April 16, 2007.

Finance Mr. Bartoszek requested approval of General Fund and Golf Approval of Club payroll checks numbered 1017000777 to 1017000848 Checks incl.; and payroll vouchers numbered 1021000001 to 1021000047 incl.; and 1161000001 to 1161000049 incl.; checks numbered 88728 to 88884 incl. from the General Fund; and checks numbered 31398 to 31444 incl. from the Golf Club Account.

On motion of Mr. Stojanovich, seconded by Mr. Byrnes and unanimously passed, the Finance Report was approved.

Treasurer's Report

Mr. Coughy did not present his report at the meeting, however, he has since submitted his summary which shows cash balances in the various accounts as follows:

	<u>March 31</u>	<u>April 30</u>
<i>General Fund Accounts:</i>		
Money Market	\$ 15,379.10	\$ 15,414.43
Checking	795,395.88	1,717,639.75
Grant J8-02-21-1	40.92	41.01
Escrow Fund	171,276.78	171,670.20
Sinking Fund Citizens	824.04	825.93
Liquid Fuels Citizens	21,100.26	281,963.27
Golf Club Checking	37,050.05	78,824.38
R.E. Tax Esc. Citizens	1,389.17	1,392.36
Capital Reserve PLGIT	413.92	415.61
Capital Reserve CD CIT	284,941.73	284,941.73
Capital Reserve Citizens	185,447.11	185,873.08
Sewer Capital Acct	110,380.45	110,633.87
Sewer Cap. Acct. CD-Cit.	765,000.00	765,000.00
Police Pension Citizens	58,684.66	61,231.68
Non-Unif. Pens. Citizens	23,943.77	24,566.30
PLGIT 10105000	314,172.84	315,456.86

Administration
Updated Employee Manual

On motion of Mr. Byrnes, seconded by Mr. Bartoszek and unanimously passed, the Board of Commissioners approved the Employee Manual, as submitted. A full copy of the manual is on file at the Township Building.

Jackson Street Flow Meter Bid

On motion of Mr. Bartoszek, seconded by Mr. Stojanovich and unanimously passed, the Board of Commissioners approved the bid for the Jackson Street Flow Meter, as recommended by Chris Frawley of RETTEW. The project will be awarded to A.J. Jurich, Inc. Company, based on their bid amount of \$42,700.00. A copy of the bid sheet is attached.

Industrial Development Authority

Ms. Madden informed the Board that the Industrial Development Authority granted \$18,000 to the Parks and Recreation Department for the purchase of new playground equipment. Jon Dzedzy is submitting a proposal to advise where the new equipment will be utilized.

On motion of Mr. Byrnes, seconded by Mr. Bartoszek and unanimously passed, the Administration Report was approved.

**Public Safety
Report**

Mr. Stojanovich presented the Public Safety report prepared by Chief Adams. The full report is on file in the Administration Office of the Township Building.

Chief Adams took a moment to express his thanks to the Civil Service Commission for their efforts during the recent Sergeant's testing process.

On motion of Mr. Bartoszek, seconded by Mr. Kennedy and unanimously passed, the Public Safety Report was approved.

**Public Works
Report**

Mr. Byrnes presented the Public Works Department Report for the month of April. The full report, prepared by Mr. Cinaglia, is on file at the Township Building.

Mr. Cinaglia commented the Public Works Department has started their spring clean up throughout the Township doing grass cutting, mulching, etc. In addition, the new mower that was recently purchased has been put into service.

Mr. Stojanovich thanked the Public Works employees for the work done in the Administration building, along with the work they have done at the Golf Course.

On motion of Mr. Stojanovich, seconded by Mr. Bartoszek and unanimously passed, the Public Works Report was approved.

**Golf Club
Report**

Ms. Daddario presented the Golf Club report for the month of April. The full report has been placed in the Township's files.

Ms. Daddario commented that Robert Nordmark has been appointed as the Pro Shop Manager.

On motion of Mr. Bartoszek, seconded by Mr. Kennedy and unanimously passed, the Golf Club Report was approved.

**Recreation
Report**

Mr. Kennedy presented the Recreation report for the month of April. The full report has been placed in the Township's files.

Mr. Kennedy commented that West Norriton Day will be held on Saturday, May 19th from 12:00-5:00 p.m., with fireworks at dusk. Mr. Kennedy expressed his thanks to Torretta/Valley Forge Marketplace for their donation of 10 pine trees that were planted at the Grow property. Also, on April 21st West Norriton Little League had their opening day festivities.

On motion of Mr. Bartoszek, seconded by Mr. Byrnes and unanimously passed, the Commissioners approved the Recreation Report.

**Building,
Zoning
Reports**

Mr. Stojanovich presented the Building and Zoning Reports as prepared by Mr. Cinaglia for the month of April. The Building Report reflects 115 permits issued with \$25,577.00 in fees collected and deposited.

Mr. Cinaglia commented there is one zoning hearing application this month for Plaza Flowers concerning a change to commercial use.

On motion of Mr. Bartoszek, seconded by Mr. Byrnes and unanimously passed, the Board approved the Building and Zoning Reports.

**Sanitary
Report**

Mr. Cinaglia presented the Sanitary Report for the month of April. The full report is on file in the Administration Office of the Township Building.

On motion of Mr. Stojanovich, seconded by Mr. Bartoszek and passed, the Sanitary Report was approved.

**Engineer
Report**

Mr. Estock presented the Engineer's Report for the month of April. The full report is on file in the Administration Office of the Township Building.

On motion of Mr. Stojanovich, seconded by Mr. Byrnes and unanimously passed, the Engineer's Report was approved.

**Solicitor
Report**

Mr. Kerns reported that during the month of April, the Solicitor's office attended public meetings and staff meetings, along with review of land development matters.

On motion of Mr. Stojanovich, seconded by Mr. Bartoszek and unanimously passed, the Board of Commissioners approved the Solicitor's Report.

Adjournment

There being no further business, at 7:35 p.m., on motion of Mr. Bartoszek, seconded by Mr. Byrnes and unanimously passed, the public meeting was adjourned. Ms. Daddario announced the Board of Commissioners would be meeting in Executive Session to discuss a personnel matter.

Rhea L. Gallagher
Township Secretary