



**West Norriton Township
Work Session Agenda
April 7, 2020
7:00 PM**

1. Call To Order And Pledge Of Allegiance

2. Discussion/Update On Status

A. COVID-19 Update

B. Dog Park

Requested by Commissioner Pavone to discuss the possibility of a dog park in the township and possible next steps.

C. Retirement Of Chief Dale Mabry: Next Steps

Requested by Commissioner Miller.

Chief Dale Mabry will be retiring on June 30, 2020.

D. Postponement Of Hiring Process Of Police Officer

E. Betzwood Trailhead Project

3. Manager's Items

**A. Consider Adopting Resolution #20-1652 Declaring A Local Disaster
Emergency Re: COVID-19**

Documents:

[RESOLUTION - DISASTER EMERGENCY COVID-19.DOC](#)

**B. Consider Adopting Resolution #20-1653 Extending Real Estate
Discount And Face Period On Municipal Taxes Re; COVID-19**

Documents:

[RESOLUTION - EXTENDING DISCOUNT AND FACE PERIOD FOR
TAXES.DOC](#)

**C. Consider Adopting Resolution #20-1654 Re; Ready For 100 Renewable
Energy**

Documents:

[RESOLUTION - READY FOR 100.DOC](#)

**D. Consider Adopting Resolution #20-1655 Authorizing The Sale Of
Personal Property On Muncibid**

Documents:

[RESOLUTION - SALE OF PERSONAL PROPERTY-2015 CHARGER.DOC](#)

E. Consider Authorizing Staff To Advertise Bids For The Repaving Of Regent's Park

Documents:

[REGENTS PARK COST ESTIMATE_2020-04-03.PDF](#)

4. Public Comment

- a. Recognize individuals that are taxpayers or residents of West Norriton Township wishing to offer comment.
- b. Require the name and address of such persons wishing to comment.
- c. Permit each individual at minimum one (1) opportunity to speak. The President may require an individual who has already spoken to wait until all others wishing to speak have had the opportunity before permitting an additional opportunity to speak. Once all others have had the opportunity to speak, the President shall determine whether time would allow for additional comment from the individual wishing to speak. Such a determination shall be based solely on the factor of time and shall not be based on the content or viewpoint of the particular individual(s) seeking additional opportunity to speak.
- d. Provide for a five (5) minute maximum for each individual to offer public comment. There shall be no ceding or assigning of time. In no case shall a time limit of fewer than two (2) minutes be designated. It may be requested that a spokesperson from a group address the Board of Commissioners.
- e. Preserve order by prohibiting disruptive conduct including, but not limited to, speaking by any person who is not, at that time, taking part in public comment.

5. Items For Future Meeting

Norristown Municipal Waste Authority

- Presentation by John Larson on proposed capital improvements for plant

Short Course at Jeffersonville Golf Club

- Presentation of final design and proposed operating costs.
- Discussion of Next Steps.

6. Meeting Dates

A. No Meetings Of Board And Commissions For April 2020

7. Adjournment

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**TOWNSHIP OF WEST NORRITON
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION #20-1652

**A RESOLUTION OF THE BOARD OF COMMISSIONERS DECLARING A LOCAL
DISASTER EMERGENCY IN RESPONSE TO THE COVID-19 CRISIS**

WHEREAS, COVID-19 has been declared by the World Health Organization and the Centers for Disease Control and Prevention a “public health emergency of international concern”; and

WHEREAS, On March 8, 2020, Montgomery County declared a state of emergency due to the identification of affected citizens; and

WHEREAS, on March 21, 2020, West Norriton Township was made aware that a resident/employee had tested positive for COVID-19; and

WHEREAS, emergency management measures are required to reduce the severity of a significant event which would:

- A. Seriously affect the health, safety or welfare of a substantial number of citizens of the municipality or preclude the operation or use of essential public facilities and services, or
- B. Be of such magnitude or severity as to require state and federal supplementation of regional, county and municipal resources to alleviate the damage, burdens or hardships of the public.

NOW, THEREFORE, as the President of the West Norriton Township Board of Commissioners, and on behalf of the Board, and pursuant to the provisions of Section 7501(b) of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S.A 7101 et. seq., I hereby declare the existence of a public health local disaster emergency in West Norriton Township, Montgomery County, Pennsylvania.

FURTHER, the West Norriton Township Emergency Management Coordinator is directed to coordinate the activities of the emergency response in coordination with Montgomery County emergency management officials, and to take any other emergency response action deemed necessary to respond to this public health local disaster emergency.

ADOPTED this 14th day of April, 2020.

ATTEST:

WEST NORRITON TOWNSHIP
BOARD OF COMMISSIONERS

By: _____
Jason Bobst, Secretary

By: _____
Martin Miller, President

**TOWNSHIP OF WEST NORRITON
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION #20-1653

**A RESOLUTION OF WEST NORRITON TOWNSHIP, MONTGOMERY COUNTY,
PENNSYLVANIA, EXTENDING THE REAL ESTATE TAX DISCOUNT PERIOD ON
MUNICIPAL TAXES FROM APRIL 30, 2020 TO MAY 31, 2020 AND THE FACE PERIOD
FROM JUNE 30, 2020 TO AUGUST 31, 2020 AS A RESULT OF COVID-19**

WHEREAS, on March 6, 2020, Governor Tom Wolf issued a Proclamation of Disaster Emergency in the Commonwealth of Pennsylvania as a result of a novel coronavirus (“COVID-19”); and

WHEREAS, despite sustained efforts, COVID-19 remains a threat, and the Governor has found it necessary to implement measures to mitigate the spread of COVID-19; and

WHEREAS, on March 18, 2020, the Governor ordered non-essential businesses in Montgomery County to close to protect employees, customers, and suppliers and limit the spread of the virus through personal contact and surfaces; and

WHEREAS, the West Norriton Township Board of Commissioners recognizes that these closures will present a financial hardship and will severely strain the resources of Township residents; and

WHEREAS, pursuant to the provisions of Section 7501(d) of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. § 7501(d), the Township is authorized to exercise the powers vested in Section 7501(d) in light of the exigencies of the emergency situation without regard to time-consuming procedures and formalities prescribed by law pertaining to the levying of taxes; and

WHEREAS, the Board of Commissioners has recognized the need to provide financial assistance to property owners in the Township by extending the deadline to receive the 2% discount on municipal real estate taxes from April 30, 2020 to May 31, 2020 and the face period on municipal real estate taxes from June 30, 2020 to August 31, 2020.

NOW, THEREFORE, be it, and it is hereby **RESOLVED** by the West Norriton Township Board of Commissioners, as follows: The deadline to receive the 2% discount on municipal taxes has been extended from April 30, 2020 to May 31, 2020 and the face period on municipal real estate taxes has been extended from June 30, 2020 to August 31, 2020.

DULY PRESENTED AND ADOPTED by the Board of Commissioners of West Norriton Township, Montgomery County, Pennsylvania, this 14th day of April, 2020.

ATTEST:

**WEST NORRITON TOWNSHIP
BOARD OF COMMISSIONERS**

Jason Bobst, Secretary

Martin Miller, President

West Norriton Township

Montgomery County, Pennsylvania

RESOLUTION #20- 1654

READY FOR 100 RENEWABLE ENERGY RESOLUTION

WHEREAS, climate change is a global long-term threat to civilization and Earth's living ecosystems;

WHEREAS, more frequent and extreme weather events will become commonplace;

WHEREAS, a major contributor to climate change is the continued use of fossil fuels by individuals, businesses and government agencies;

WHEREAS, the 2015 United Nations Climate Change Conference in Paris resulted in a consensus among all 195 countries to limit the increase in global average temperatures to well below 2 degrees Celsius, ensure that greenhouse gas emissions will not exceed sinks (total carbon capture) by the second half of this century, and become carbon neutral between 2050 and 2100;

WHEREAS, in January 2019, Governor Tom Wolf has issued an executive order stating, “the Commonwealth will work to achieve a 26 percent reduction of greenhouse gas emissions by 2025 and an 80 percent reduction by 2050”;

WHEREAS, the municipalities of Abington, Cheltenham, Plymouth, Springfield, Upper Merion and Whitmarsh Townships, Ambler, Bridgeport, Conshohocken, Narberth and Norristown Boroughs in Montgomery County and Phoenixville, West Chester, Downingtown and others in Chester County and Delaware County have stepped up as regional leaders in setting goals for the transition to renewable energy in their communities;

WHEREAS, West Norriton Township has demonstrated a commitment to reducing its energy usage by implementing energy efficiency improvements in multiple areas, including:

- Municipal building energy efficiency improvements, resulting in reduced energy usage and energy costs
- Lighting and energy system improvements at township facilities, resulting in reduced energy usage and energy costs
- LED traffic light and street light upgrades throughout the Township resulting in reduced energy usage and energy costs;

WHEREAS, West Norriton Township is committed to be a community characterized by equality, health, safety, livability, prosperity and equity;

WHEREAS, West Norriton Township recognizes that it has a responsibility to future generations to take an active stance to reduce the emission of greenhouse gases within the Township;

WHEREAS, the best strategy for achieving a cost effective, even cost saving, energy source transition is through collaboration with other Montgomery County energy leaders and participation in acquiring aggregated procurement contracts – Power Purchase Agreements (PPAs) for regional wind and solar energy; to this end, West Norriton Township also recognizes the importance of developing a close working relationship with its electric energy supplier(s) to create the most advantageous and mutually beneficial plan for integrating locally generated and renewable power;

AND WHEREAS, a renewable energy initiative can produce energy cost savings for residents and local businesses while stimulating new economic activity and local jobs, all while simultaneously mitigating the risks from climate change for everyone;

BE IT RESOLVED THAT:

- West Norriton Township will join other leading towns and cities in the national Ready for 100 movement, to transition to 100% clean, renewable energy, and complete this transition, community-wide, to

- 100% clean renewable electricity by 2035;

- 100% clean renewable energy when replacing heating system and transportation equipment by 2050;

- As vehicles are replaced, priority will also be given to transitioning the township vehicle fleet to 100% renewable energy sources by 2030 where feasible;

- The West Norriton Township Environmental Advisory Council in conjunction with other similar local groups will provide guidance for commissioning a committee, task force, and/or consultant to draft an energy transition plan for achieving these goals, to include interim milestones, financial impacts, equity metrics, potential financing mechanisms and the percentage of renewable energy that is locally produced;

- Locally produced and distributed energy is prioritized whenever feasible for the many advantages it provides to the community;

- West Norriton Township stakeholders and residents will be encouraged to achieve their own renewable energy goals and the Environmental Advisory Council will use their educational mandate to help achieve this;

- West Norriton Township will call on the Commonwealth of Pennsylvania to set a goal to use 100% renewable energy for all purposes no later than 2050;

- West Norriton Township Board of Commissioners will call on the Commonwealth of Pennsylvania to adopt codes and standards to increase the efficiency of buildings and appliances;

- West Norriton Township will call on the Commonwealth of Pennsylvania to increase the Alternative Energy Portfolio Standards to levels that put us on track to meet 100% renewable energy goals;

- *West Norriton Township will seek to work with other Montgomery County Municipalities and the*

Montgomery County Planning Commission and/or Delaware Valley Regional Planning Commission to create an energy planner/advocate position. The energy planner/advocate will develop and implement renewable energy strategies for Montgomery County municipalities, residents, businesses, and institutions. Alternatively, an energy planning firm may be contracted to create the energy transition plan or supplement an energy transition plan outlined by a volunteer and staff task force.

ADOPTED, this 14th day of April, 2020

ATTEST:

WEST NORRITON TOWNSHIP
BOARD OF COMMISSIONERS:

By: _____
Jason Bobst, Secretary

By: _____
Martin Miller, President

**TOWNSHIP OF WEST NORRITON
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION #20-1655

**A RESOLUTION OF WEST NORRITON TOWNSHIP AUTHORIZING THE SALE OF
PERSONAL PROPERTY OWNED BY THE TOWNSHIP PURSUANT TO SECTION
1501 OF THE FIRST CLASS TOWNSHIP CODE**

WHEREAS, the First Class Township Code section 1501 permits the Townships to sell personal property as shall be deemed to be in the best interest of the Township; and

WHEREAS, section 1501 further states that personal property with a combined fair market value of two thousand dollars (\$2,000) or more, only may be sold upon approval of the Board of Commissioners by ordinance or resolution; and

WHEREAS, the personal property listed below has been publicly advertised as required by Section 1501.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of West Norriton Township the property listed below is sold as indicated. The buyer of said property is responsible for any shipping costs.

<u>Property</u>	<u>Buyer</u>	<u>Price</u>
2015 Pursuit Charger	Mark Bisconti	\$8,300.00

IN WITNESS WHEREOF, the Board of Commissioners of West Norriton Township, Montgomery County, Pennsylvania has caused this Resolution to be adopted this 14th day of April, 2020.

ATTEST:

Board of Commissioners
West Norriton Township

Jason M. Bobst, Secretary

Martin Miller, President



GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

ENGINEER'S OPINION OF PROBABLE COST

CLIENT: West Norriton Township
PROJECT NAME: Regents Park Roadway Repairs - Cost Estimate
G&A PROJECT #: 2020-01219
DATE: August 2018 **REVISED APRIL 2020**

CONSTRUCTION COST ESTIMATE

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT COST	EXTENDED COST
NORRITON DRIVE (From Trooper Road to Hillendale Drive)					\$ 140,300.00
1	1.5" Roadway Mill	SY	10185	\$ 2.50	\$ 25,462.50
2	Remove and Replace Type S Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
3	Remove and Replace Type C Inlet Top	EA	6	\$ 1,000.00	\$ 6,000.00
4	4.5" Base Repair	SY	870	\$ 35.00	\$ 30,450.00
5	1.5" Wearing Course	SY	10185	\$ 7.50	\$ 76,387.50
WINTERFALL AVENUE (From Norriton Drive to End)					\$ 30,250.00
1	1.5" Roadway Mill	SY	1525	\$ 2.50	\$ 3,812.50
2	3" Base Repair	SY	500	\$ 30.00	\$ 15,000.00
3	1.5" Wearing Course	SY	1525	\$ 7.50	\$ 11,437.50
SNOWFLAKE CIRCLE (From Norriton Drive to End)					\$ 20,400.00
1	1.5" Roadway Mill	SY	1570	\$ 2.50	\$ 3,925.00
2	Remove and Replace Type C Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
3	3" Base Repair	SY	90	\$ 30.00	\$ 2,700.00
4	1.5" Wearing Course	SY	1570	\$ 7.50	\$ 11,775.00
CAROUSEL CIRCLE (From Norriton Drive to End)					\$ 15,160.00
1	1.5" Roadway Mill	SY	1486	\$ 2.50	\$ 3,715.00
2	3" Base Repair	SY	10	\$ 30.00	\$ 300.00
3	1.5" Wearing Course	SY	1486	\$ 7.50	\$ 11,145.00
GREENTREE LANE (From Norriton Drive to Hillendale Drive)					\$ 14,000.00
1	1.5" Roadway Mill	SY	1240	\$ 2.50	\$ 3,100.00
2	Remove and Replace Type C Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
3	3" Base Repair	SY	20	\$ 30.00	\$ 600.00
4	1.5" Wearing Course	SY	1240	\$ 7.50	\$ 9,300.00
SANDALWOOD LANE (From Norriton Drive to Hillendale Drive)					\$ 25,020.00
1	1.5" Roadway Mill	SY	1252	\$ 2.50	\$ 3,130.00
2	Remove and Replace Type C Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
3	3" Base Repair	SY	350	\$ 30.00	\$ 10,500.00
4	1.5" Wearing Course	SY	1252	\$ 7.50	\$ 9,390.00
TREETOP LANE (From Norriton Drive to Hillendale Drive)					\$ 17,640.00
1	1.5" Roadway Mill	SY	1034	\$ 2.50	\$ 2,585.00
2	Remove and Replace Type C Inlet Top	EA	2	\$ 1,200.00	\$ 2,400.00
3	4.5" Base Repair	SY	140	\$ 35.00	\$ 4,900.00
4	1.5" Wearing Course	SY	1034	\$ 7.50	\$ 7,755.00



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CRAFTSMAN ROAD (From Norriton Drive to Hillendale Drive)					\$ 31,670.00
1	1.5" Roadway Mill	SY	2267	\$ 2.50	\$ 5,667.50
2	Remove and Replace Type S Inlet Top	EA	1	\$ 1,200.00	\$ 1,200.00
3	Remove and Replace Type C Inlet Top	EA	1	\$ 1,200.00	\$ 1,200.00
4	3" Base Repair	SY	220	\$ 30.00	\$ 6,600.00
5	1.5" Wearing Course	SY	2267	\$ 7.50	\$ 17,002.50
RAFTER ROAD (From Norriton Drive to Hillendale Drive)					\$ 30,050.00
1	1.5" Roadway Mill	SY	2315	\$ 2.50	\$ 5,787.50
2	Remove and Replace Type M Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
3	Remove and Replace Type C Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
4	3" Base Repair	SY	130	\$ 30.00	\$ 3,900.00
5	1.5" Wearing Course	SY	2315	\$ 7.50	\$ 17,362.50
CATHEDRAL LANE (From Norriton Drive to End)					\$ 22,580.00
1	1.5" Roadway Mill	SY	1808	\$ 2.50	\$ 4,520.00
2	3" Base Repair	SY	150	\$ 30.00	\$ 4,500.00
3	1.5" Wearing Course	SY	1808	\$ 7.50	\$ 13,560.00
WINDMILL CIRCLE (From Norriton Drive to End)					\$ 17,140.00
1	1.5" Roadway Mill	SY	1564	\$ 2.50	\$ 3,910.00
2	3" Base Repair	SY	50	\$ 30.00	\$ 1,500.00
3	1.5" Wearing Course	SY	1564	\$ 7.50	\$ 11,730.00
HILLEDALE DRIVE (From Norriton Drive to Fieldcrest Avenue)					\$ 112,710.00
1	1.5" Roadway Mill	SY	6986	\$ 2.50	\$ 17,465.00
2	Remove and Replace Type S Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
3	Remove and Replace Type C Inlet Top	EA	9	\$ 1,000.00	\$ 9,000.00
4	4.5" Base Repair	SY	910	\$ 35.00	\$ 31,850.00
5	1.5" Wearing Course	SY	6986	\$ 7.50	\$ 52,395.00
STATESMAN ROAD (From Hillendale Drive to End)					\$ 26,590.00
1	1.5" Roadway Mill	SY	2234	\$ 2.50	\$ 5,585.00
2	Remove and Replace Type S Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
3	Remove and Replace Type C Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
4	3" Base Repair	SY	75	\$ 30.00	\$ 2,250.00
5	1.5" Wearing Course	SY	2234	\$ 7.50	\$ 16,755.00
SENTRY LANE (From Hillendale Drive to End)					\$ 34,020.00
1	1.5" Roadway Mill	SY	1452	\$ 2.50	\$ 3,630.00
2	3" Base Repair	SY	650	\$ 30.00	\$ 19,500.00
3	1.5" Wearing Course	SY	1452	\$ 7.50	\$ 10,890.00



GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

ENGINEER'S OPINION OF PROBABLE COST

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CRANBERRY DRIVE (From Hillendale Drive to End)					\$ 31,000.00
1	1.5" Roadway Mill	SY	1750	\$ 2.50	\$ 4,375.00
2	3" Base Repair	SY	450	\$ 30.00	\$ 13,500.00
3	1.5" Wearing Course	SY	1750	\$ 7.50	\$ 13,125.00
COUNTRYSIDE LANE (From Hillendale Drive to End)					\$ 23,600.00
1	1.5" Roadway Mill	SY	1770	\$ 2.50	\$ 4,425.00
2	Remove and Replace Type S Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
3	Remove and Replace Type C Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
4	3" Base Repair	SY	130	\$ 30.00	\$ 3,900.00
5	1.5" Wearing Course	SY	1770	\$ 7.50	\$ 13,275.00
FIELDCREST AVENUE (From Norriton Drive to Trooper Road)					\$ 48,330.00
1	1.5" Roadway Mill	SY	4383	\$ 2.50	\$ 10,957.50
2	Remove and Replace Type C Inlet Top	EA	1	\$ 1,000.00	\$ 1,000.00
3	4.5" Base Repair	SY	100	\$ 35.00	\$ 3,500.00
4	1.5" Wearing Course	SY	4383	\$ 7.50	\$ 32,872.50
DRAGON CIRCLE (From Fieldcrest Avenue to End)					\$ 33,560.00
1	1.5" Roadway Mill	SY	1556	\$ 2.50	\$ 3,890.00
2	3" Base Repair	SY	600	\$ 30.00	\$ 18,000.00
3	1.5" Wearing Course	SY	1556	\$ 7.50	\$ 11,670.00
ROCKWOOD DRIVE (From Fieldcrest Avenue to End)					\$ 30,740.00
1	1.5" Roadway Mill	SY	1574	\$ 2.50	\$ 3,935.00
2	3" Base Repair	SY	500	\$ 30.00	\$ 15,000.00
3	1.5" Wearing Course	SY	1574	\$ 7.50	\$ 11,805.00
COBBLESTONE CIRCLE (From Fieldcrest Avenue to End)					\$ 20,150.00
1	1.5" Roadway Mill	SY	1365	\$ 2.50	\$ 3,412.50
2	Remove and Replace Type M Inlet Top	EA	2	\$ 1,000.00	\$ 2,000.00
3	3" Base Repair	SY	150	\$ 30.00	\$ 4,500.00
4	1.5" Wearing Course	SY	1365	\$ 7.50	\$ 10,237.50
Subtotal: \$ 724,910.00					
10% Contingency \$ 72,491.00					
TOTAL \$ 797,401.00					
<p>*An engineers estimate is an opinion of probable cost not made by a professional construction cost estimator. The accuracy of the engineer's estimate cannot be guaranteed. The units cost from the above estimate were based on the average units costs of the 2019 West Norriton Township Road Program and the 2020 Lower Gwynedd Township Road Program</p>					