



MEMORANDUM OF UNDERSTANDING

Between

West Norriton Township

and

FOCUS Philadelphia

This Memorandum of Understanding (“MOU”) is entered into by and between West Norriton Township, a Pennsylvania First Class Township (“Township”), and FOCUS Philadelphia (“FOCUS Philadelphia”).

1. Purpose

The purpose of this MOU is to set forth the terms and conditions under which the Township agrees to provide funding to FOCUS Philadelphia from the Township’s Opioid Settlement Fund, in accordance with the guidelines of the Pennsylvania Opioid Misuse and Addiction Abatement Trust.

2. Funding Amount and Term

The Township agrees to provide a total of \$30,000, distributed as follows:

- \$10,000 in 2026
- \$10,000 in 2027
- \$10,000 in 2028

3. Use of Funds

Funds shall be used solely for purposes permitted under PA Opioid Misuse and Addiction Abatement Trust guidelines.

4. Reporting Requirements

FOCUS Philadelphia shall be responsible for documenting and reporting on the use and impact of all funds received under this MOU. To ensure transparency, accountability, and compliance with the requirements of the Pennsylvania Opioid Misuse and Addiction Abatement Trust, FOCUS Philadelphia agrees to the following reporting obligations:



Annual Status Report

By **June 30 of each calendar year** in which funding is received (2026, 2027, and 2028), FOCUS Philadelphia shall submit a written status report to West Norriton Township. Each annual report shall, at a minimum, include the following information:

1. Program Description

- A narrative summary describing the programs, services, or initiatives supported by the Township's Opioid Settlement Funds during the reporting period.
- Identification of the target population served, with specific emphasis on substance-abuse programming.

2. Use of Funds / Financial Accountability

- A general accounting of how the funds were expended, including categories of expenditures (e.g., programming costs, materials, professional services, outreach, etc.).
- Certification that all expenditures were made in compliance with the allowable uses established by the PA Opioid Misuse and Addiction Abatement Trust.

3. Impact and Outcomes

- The **number of substance-abuse victims** by the funded programs or services, including any relevant demographic or geographic information, if available and appropriate.
- A description of measurable outcomes, performance indicators, or program results, such as participation levels, engagement metrics, or observed benefits related to substance misuse prevention, intervention, or recovery support.

FOCUS Philadelphia shall provide a written report detailing fund usage and the number of substance-abuse individuals impacted.

5. Payment

Payments are contingent upon compliance with this MOU and availability of funds.



6. No Agency Relationship

Nothing herein creates an employment or agency relationship.

7. Compliance With Laws

FOCUS Philadelphia shall comply with all applicable laws.

8. Termination

Either party may terminate with 30 days written notice. Unspent funds shall be returned.

9. Indemnification

FOCUS Philadelphia shall agree to indemnify and hold the Township harmless to the extent permitted by law.

10. Governing Law

This MOU shall be governed by Pennsylvania law.

11. Entire Agreement

This MOU constitutes the entire agreement.

SIGNATURES

WEST NORRITON TOWNSHIP

By: _____

Title: _____

Date: _____

FOCUS PHILADELPHIA

By: _____

Title: _____

Date: _____