

March 8, 2022

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were also in attendance, as were: Jason Bobst; Sean Kilkenny, Esquire; Michael Kelly; Donna Horn; Michael Valyo; Jon Dzedzy; T.J. Figaniak; and Ed Brown. After the pledge of allegiance was recited, the meeting proceeded.

**Presentation** Chief Kelly announced the presentation of an Officer's Award to Officer Curtis Van Dolsen and a Citizen's Award to Lauren Wolicki, as well as the presence in the audience of members of the Upper Merion Police Department, including its Chief, Tom Nolan.

According to Chief Kelly, on February 11, 2022 at 10:18 AM, off-duty officer, Van Dolsen, and citizen, Wolicki, assisted an individual who had collapsed after a work out at CrossFit. It was explained by Chief Kelly that when the victim showed no vital signs, Officer Van Dolsen began CPR while Ms. Wolicki retrieved the AED device. After two applications of the AED, the victim regained consciousness and was transported to the hospital. The victim, Dennis Capella, recovered from his injuries and was present in the audience. Presentations and thanks were made by all, including the Board.

**Minutes Approval** Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously passed by the Board were the minutes of its reorganization meeting and work session of February 1, 2022 and regular meeting of February 8, 2022.

**Report of Bills Approval of checks** Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$16,448.49; payroll vouchers in the amount of \$281,482.33; and the Payment Approval Report of \$395,306.23. Upon motion of Ms. Milazzo, seconded by Mr. Miller and unanimously approved was the aforementioned finance report.

**Committee Reports: Admin & Finance** Mr. Bobst highlighted the agenda items under New Business and added that due to the gas crisis and resulting escalation in gas prices we could see an impact on the Public Works Department since the street sweeper and leaf machine are both fueled by diesel, which is particularly high-priced. According to Mr. Bobst, there is no current need to take cash reserves; however, we need to keep a watchful eye the situation. Similarly, per Mr. Bobst, the road paving program may be impacted by high fuel costs as asphalt product are oil-based and pricing of same dictates fuel pricing. We are putting out bids for the road paving projects next month in the hope of getting on the schedules early before more price escalations, per Mr. Bobst.

In addition, it was noted by Mr. Bobst that Mr. Kilkenny sent a letter to Tower Co. which agreed to withdrawal its zoning application for a cell tower, and are willing to

work on looking at alternate, interior sites on the golf course for the cell tower installation; therefore, it was announced Mr. Bobst, the hearing on this matter will not be held on March 28<sup>th</sup>.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>January 31<sup>st</sup></u>	<u>February 28<sup>th</sup></u>
General Fund	10,005,995.83	10,386,795.04
PLGIT 10105000	66,216.00	56,027.86
PLGIT CD - SEWER	1,497,731.32	1,497,744.05
Golf Fund	73,714.98	(37,805.79)
Escrow Fund	478,274.25	478,811.02
Sinking Fund	4,187.60	4,187.63
Liquid Fuels	304,276.40	272,347.69
Capital Reserve PLGIT	21,423.57	21,423.91
Capital Reserve PLIGIT PLUS	19,520.50	19,520.50
Sewer Capital Acct	3,399,132.94	3,399,390.00
WN 2020 Project Fund	143,008.76	143,019.73
Vehicle Replacement Fund	674,460.94	674,512.66
Police Pension Citizens	216,313.40	225,905.75
Non-Uniform Pension Citizens	10,492.02	11,141.37
Grants, DUI	0.00	0.00
Grants, Misc.	355,805.04	405,365.14
Traffic Impact Fee	393,835.74	393,865.94

**Public Safety**

Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc.

Chief Kelly reminded all that Deputy Chief Morris will be leaving on April 4<sup>th</sup> for Quantico and will be gone for 10 weeks.

Mr. Bobst added that the Police Blotter on the Township's website has been updated to include a GIS mapping of the police calls to include date, location, situation and action taken. Per Mr. Bobst, we are providing as much information as possible, but being mindful of the privacy of the victims/parties involved.

**Public Works & Planning**

The highlights of the Public Works & Planning report were presented by Mr. Valyo. Just as and FYI, Mr. Valyo noted that the last two weeks of February and the beginning of March the Department was without the use of the Mack, which is the vehicle which carries the road brining machine; however, we did pre-salt and no issues were reported.

**Building & Permitting**

Mr. Valyo also presented the highlights of the Building & Permitting report.

**Recreation**

The Recreation report was prepared and highlighted by Mr. Dzedzy who mentioned the following upcoming events: annual Easter Egg Hunt on Saturday, April 16<sup>th</sup> @ 10:00 AM at the Jeffersonville Fire Co.; Little League Opening Day parade and ceremony on Saturday, April 23<sup>rd</sup> at 10:00 AM; and Community Day on Saturday, May 14<sup>th</sup> from 5:00 PM to 8:00 PM, with a brief, 22-minute display of fireworks thereafter, which fireworks will be advertised to the public.

In response to an inquiry by Ms. Pavone, Mr. Dzedzy mentioned that the Community Day event will not be a vendor event, but that the Township's Boards and Commissions can be represented if interested.

**Jeffersonville Golf Club**

Mr. Bobst presented the monthly golf report of the revenue and rounds numbers and mentioned the projects going on at the golf course, including: the movement of the pro shop to the radio station building; the asbestos remediation in the club house/banquet facility, which should be completed this week, with the demolition of the facility to be scheduled thereafter; the installation of a temporary stone parking lot on the driving range along the driveway entrance; and the halfway house which is nearing completion. According to Mr. Bobst, the halfway house will provide golfers with restroom facilities and food/beverage services that will utilize biodegradable paper products in an effort to be as environmentally friendly as possible.

**Sanitary Sewer**

The highlights of the monthly Sanitary report were given by Mr. Figaniak.

**Engineer**

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Brown.

Mr. Bobst added that with respect to the VA clinic we did come to a consensus of a design for the bus stop improvements and will be moving forward with that project. In response to inquiries by the Board, Mr. Brown and Mr. Valyo noted that road paving would begin in late May or early June and that storm sewer drain work would be completed before road paving.

The Committee reports were approved by motion of Ms. Eckles, seconded by Mr. Miller and unanimously agreed by the Board.

**Commissioners' Comments**

Mr. Smock announced that he would like to establish an Arts and Cultural commission to encourage public art in the community, perhaps including painting murals and junction boxes. According to Mr. Smock, with the revitalization of Main Street there could be some opportunities there. Mr. Bobst mentioned that the Board may appoint any ad hoc committee, and that he has contact information for the person in Phoenixville who painted its junction boxes, etc. Mr. Kilkeny commented that perhaps he can provide Mr.

Bobst with a directive of this commission so as to formally move forward with it, similar to what was done with the creation of the EAC. In response to an inquiry by Ms. Milazzo, Mr. Bobst mentioned that this could be included in our Comprehensive Plan.

Ms. Pavone mentioned the training of the HRC on March 15<sup>th</sup> and she invited anyone that would like to participate to contact her.

**Public Comment**

Maryellen Moran of Port Indian Road inquired about an update on the auger system. In response thereto, Mr. Figaniak stated that the auger has been received, installed and is operational.

There being no further public comment, that portion of the meeting was closed upon motion of Mr. Miller and seconded by Ms. Milazzo.

**New Business**

Upon motion of Ms. Eckles, seconded by Mr. Miller and unanimously agreed, the Board adopted Resolution #22-1685 Granting Preliminary/final Land Development Approval for the Jeffersonville Golf Club Improvements Project (Copy attached).

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board authorized the advertising of the bid for the Jeffersonville Golf Club Improvements Project.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board accepted the resignation of Roiche Westgate from the Human Relations Commission.

Upon motion of Ms. Milazzo, seconded by Ms. Pavone and unanimously agreed, the Board appointed Harma Ellens to the Human Relations Commission.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board awarded small business grants from the Township's American Rescue Plan funds to Mancini Motors; Nicholas Pupillo & Sons and Headstart Salon.

**Schedule of Meetings**

It was announced by Mr. Bobst that upcoming meetings are scheduled as follows:

- Environmental Advisory Council - April 6<sup>th</sup>;
- Recreation Committee - March 9<sup>th</sup>;
- Planning Commission - March 21<sup>st</sup>;
- Zoning Hearing Board - March 28<sup>th</sup> - Variances for garage height @ 62 N. Whitehall Road;
- Human Relations Commission - March 24<sup>th</sup>; and
- West Norriton Academy - March 9<sup>th</sup>

**Adjournment**

*There being no further business, at 7:50 PM, on motion of Mr. Miller and seconded by Ms. Eckles, the public meeting was adjourned.*

*Kathy Frederick  
Assistant Secretary*