

March 10, 2020

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Miller. Commissioners Eckles, Milazzo, Pavone and Smock were in attendance. Also, present were: Jason Bobst; Dan Grieser, Esquire; Kathy Frederick; A. Dale Mabry; Michael Kelly; Donna Horn; Michael Valyo; Jon Dzedzy; T.J. Figaniak; and Erik Garton. There were six (6) people in the audience.

After reciting the Pledge of Allegiance, the meeting proceeded.

Minutes Upon motion of Mr. Smock, seconded by Ms. Pavone and
Approval unanimously passed by the Board were the minutes of its work session of February 4, 2020 and its regular meeting of February 11, 2020.

Report of Bills Ms. Horn read the Finance Committee Report and requested
Approval of approval of: General Fund and Golf Club payroll checks in the amount of \$19,755.50; payroll vouchers in the amount of \$247,249.92; and the Payment Approval Report in the amount of \$613,014.86.

Upon motion of Ms. Eckles, seconded by Ms. Milazzo and unanimously agreed, the Report of Bills was approved.

Committee Mr. Bobst enumerated and highlighted the Agenda items under
Reports: New Business, and he provided an update on the COVID-19
Administration Coronavirus pandemic. According to Mr. Bobst, the
& **Finance** Montgomery County Emergency Operations Center is reporting 8 positive cases of COVID-19 in Montgomery County, but none in West Norriton Township, and the NASD is closed today for cleaning, but is scheduled to reopen tomorrow. Further preemptive actions have been taken by the Township, including, but not limited to: deep cleaning of the Township building; contacting of apartment complexes and elder-care facilities to ramp up cleaning efforts; limiting response of police officers on EMS calls; and establishing joint coverage with other local police and fire departments in the event that Township fire or police go down. Mr. Miller commented that "the day is probably coming that we have a case in the township, but thankfully this is not today!"

In response to a resident's inquiry at last week's work session, Mr. Grieser explained open space covenants and those relating to Lot 22 W. Indian Lane. Mr. Grieser also noted that anyone (township, neighbor, owner, etc.) can place a covenant. According to Mr. Grieser, with regard to Lot 22, staff performed due diligence and has obtained verbal and/or written approval from 3 of the 4 owners required and, as such, should the Board move forward, we will discuss purchase /sale of the property and use of the proceeds therefrom.

Finally, it was mentioned by Mr. Bobst that the towing contract would be up before the Board for discussion in the coming months as it expires in June.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>January 31st</u>	<u>February 29th</u>
General Fund	8,849,371.70	9,075,786.95
PLGIT 10105000	67,074.96	58,842.94
PLGIT CD - SEWER	1,469,000.00	1,469,000.00
Golf Fund	24,981.77	(16,749.62)
Escrow Fund	586,273.50	516,763.24
Sinking Fund	6,234.15	6,241.51
Liquid Fuels	183,754.89	179,516.29
Capital Reserve PLGIT	21,297.56	21,297.56
Capital Reserve PLIGIT PLUS	29,396.69	29,430.72
Sewer Capital Acct	2,758,322.29	2,597,075.61
Vehicle Replacement Fund	578,695.13	579,062.07
Police Pension Citizens	24,222.99	30,929.76
Non-Uniform Pension Citizens	3,342.13	3,907.43
Grants, DUI	0.00	0.00
Grants, Misc.	116,450.39	116,524.23
Traffic Impact Fee	449,470.51	449,755.48

Public Safety

Chief Mabry highlighted the monthly public safety report and noted that the hiring process is moving forward and has been advertised accordingly. In that regard, Chief noted that Corporal Coogan's last day was 4/1/2020 and a small "last ride in" was held that morning to honor his service to the police department and his lifelong participation in Township emergency services.

Public Works & Planning

The highlights of the Public Works and Building-Plumbing reports were presented by Mr. Valyo. It was mentioned by Mr. Valyo that the live-streaming of the meeting was not working at present, but that he would have it repaired by next month's meeting.

Recreation

The Recreation report was prepared and highlighted by Mr. Dzedzy who announced that some programs were cancelled due to the NASD closure for COVID-19, but the Easter egg hunt is currently still scheduled for April 11th at Jefferson Fire Co.

Also, Mr. Dzedzy confirmed the advertising for the Betzwood Trail Project and noted that a pre-bid meeting is scheduled for March 17th with the bid opening in April.

Jeffersonville Golf Club

Mr. Bobst presented the monthly golf report and noted the upcoming projects at the course as follows: Streambank Restoration Project (MS-4 compliant); fencing replacement due to accident at School & Egypt; short course design; and application to Audubon Society for a certified course (native plantings, wildlife and creation of a honey bee colony).

Sanitary Sewer

The highlights of the monthly Sanitary Report of Gilmore & Associates were presented by Mr. Figaniak who mentioned that John Larson of NWTP will make a presentation to the Board in the coming months on the current situation with the Norristown Wastewater Treatment Plant.

Engineer

The engineer's report of Gilmore & Associates was prepared and highlighted by Mr. Garton, which included upcoming projects such as the 5-year paving plan and O'Neal's development of Phase III.

Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously passed, the Department Reports were approved.

Commissioners' Comment

No comments were made by the Commissioners at this time.

Public Comment

Mary Ellen Moran of 714 Port Indian Road, thanked the Board for the update on the Coronavirus situation, and she thanked Mr. Grieser for his describing the difference in the 2 covenants. Also, Ms. Moran expressed her excitement for the proposed bee colony at the Jeffersonville Golf Club, noting that bees are important for pollination and natural antibodies that their honey provide. A question was raised by Ms. Moran as to the source of an alarm which she is hearing from the industrial park. Chief Mabry advised Ms. Moran to notify the police department when she hears the alarm sounding so that they can investigate the source. In that regard, Ms. Moran inquired about the status of the Ordinance for false fire alarms, as well as the status of the piping project on W. Indian Lane. Chief Mabry replied that the stats are in for false alarms (113 in 2018 and 118 in 2019) and Mr. Bobst stated that the pipes are in and just waiting for inspections and sign off so over-seeding can be done...and done!

Michael Guziewicz, 2122 Alexander Drive, thanked the Board for his appointment to the Civil Service Commission and inquired about fencing around the Basin Retrofit Project.

Rudy Fedor of W. Indian Lane asked for confirmation that grading will be taken care of at the time of over-seeding on W. Indian Lane.

There being no further public comment offered, upon motion of Ms. Milazzo, seconded by Mr. Smock and unanimously approved, the public comment portion of the meeting was closed.

New Business

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board authorized the advertising of the two (2) 2020 Road Paving Projects.

Upon motion of Ms. Eckles, seconded by Ms. Milazzo and unanimously agreed, the Board authorized the advertising of the bid for the Township Parking Lot Improvement Project.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board adopted Resolution #20-1650 adopting the Emergency Management Plan as Revised (copy attached).

Upon motion of Ms. Eckles, seconded by Mr. Miller and unanimously agreed, the Board adopted Resolution #20-1651 Appointing Members to Township Boards and Commissions as follows: Roiche Westgate to the Human Relations Commission.

Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board authorized the advertising of the bid for the Alexander Drive Basin Retrofit Project.

Upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board adopted Ordinance No. 2020-739 Authorizing the Issuance of Note for Borrowing in the amount of \$2.5M (copy attached).

Schedule of Meetings

Mr. Bobst announced that upcoming meetings are scheduled as follows: EAC on April 1st at 7:00 PM; Planning Commission and Zoning Hearing Board - None; and Human Relations Commission on March 26th @ 7:00 PM.

Adjournment

There being no further business, at 7:54 PM, on motion of Mr. Smock and seconded by Ms. Pavone, the public meeting was adjourned.

Kathy Frederick
Assistant Secretary