

March 14, 2023

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, and Pavone were in attendance, while Mr. Miller was absent. Also, in attendance were: Jason Bobst; Colleen Marsini, Esquire; Charles Naber; Michael Valyo; Allan Booz; Jon Dzedzy; T.J. Figaniak; and Ed Brown. After the pledge of allegiance was recited, the meeting proceeded.

**Minutes
Approval**

Upon motion of Ms. Eckles, seconded by Ms. Milazzo and unanimously approved by the Board were the Minutes of its work session of February 7, 2023 and regular meeting of February 14, 2023 as amended by Ms. Eckles.

**Report of Bills
Approval of
checks**

In Ms. Horn's absence, Mr. Bobst read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$17,710.31; payroll vouchers in the amount of \$304,596.07; and the Payment Approval Report of \$472,969.15. Upon motion of Ms. Eckles, seconded by Ms. Pavone and unanimously approved was the aforementioned finance report.

**Committee
Reports:
Admin & Finance**

Mr. Bobst highlighted the agenda items under New Business and added that a draft of the Owner-Occupied Housing Rehabilitation Program Manual was distributed to the Board members for their perusal and he is awaiting their comments by the end of the month. Also, it was mentioned by Mr. Bobst that approx. 50% of the work has been completed on the Stony Creek after an additional 15' of creek bed was cleared and 20 dump truck loads of sediment removed. According to Mr. Bobst, PennDOT had previously tagged trees for removal along the East Norriton side of the creek and should be getting out there to complete the work. To date, less than \$10,000.00 of American Rescue Funds has been spent by the Township on this project per Mr. Bobst.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>January 31st</u>	<u>February 28th</u>
General Fund	10,346,028.75	10,737,913.58
PLGIT 10105000	58,833.45	51,238.08
PLGIT CD - SEWER	1,524,891.50	1,530,044.20
Golf Fund	(39,067.99)	(123,643.27)
Escrow Fund	476,778.11	490,829.51
Sinking Fund	4,188.38	4,188.44
Liquid Fuels	177,148.71	176,170.54
Capital Reserve PLGIT	21,830.56	21,905.42
Capital Reserve PLIGIT PLUS	19,673.39	19,673.39
Sewer Capital Acct	3,334,281.01	3,335,961.40
WN 2020 Project Fund	2.74	2.74
Vehicle Replacement Fund	544,082.17	554,327.36
Police Pension Citizens	103,154.55	99,045.31
Non-Uniform Pension Citizens	13,905.74	7,831.29

Grants, DUI	0.00	0.00
Grants, Misc.	3,142.30	786,792.89
Traffic Impact Fee	381,555.18	376,558.03

Public Safety

In the absence of Chief Kelly, Detective Sergeant Naber highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc.

In response to Ms. Eckles' inquiry about the rape mentioned in his report, Detective Sergeant Naber explained that a rape was reported, the victim was taken to Abington Hospital for treatment and rape testing and that, despite attempts to contact her, the victim never returned to the police department to file charges.

Jefferson Fire Company No. 1 Chief, Kevin Guirate, presented his first quarterly safety report of the fire company. Chief Guirate began by thanking the Board for the American Rescue Act funds to upfit the new fire truck. Thereafter, Chief Guirate reported on the number of incidents and fire personnel responding thereto, as well as the other endeavors of the fire company, including, but not limited to, training session, Hazmat certifications, CPR certifications, and community events. Since this was his first report, Chief Guirate mentioned that he can provide a more in-depth report going forward if the Board desires same.

Ms. Pavone inquired of Chief Guirate about fire prevention tips for residents. Chief Guirate replied that checking the batteries in smoke detectors and CO detectors is the most important thing. It was mentioned by Mr. Bobst that CO detectors are expensive and that maybe the Township can help with the purchase of a couple hundred units. Mr. Smock added that perhaps American Rescue Funds can be used for that purpose. In response to a question from a resident, Mr. Guirate mentioned that the typical life span of a CO detector is 10 years.

Public Works & Planning

The highlights of the Public Works & Planning report were presented by Mr. Valyo.

In response to an inquiry by Mr. Smock regarding road salt, Mr. Valyo mentioned that we will save money next year on buying salt since we have plenty right now.

Building & Permitting

Mr. Booz presented the highlights of his expanded Building & Permitting report to include new businesses, et al.

It was added by Mr. Booz that the golf course project is "moving right along" and that only nine (9) days of construction were lost due to weather.

In response to an inquiry by Ms. Eckles about complaints, Mr. Booz noted that weeds, property maintenance issues and trash are the main complaints to which is responds.

**Parks &
Recreation**

The Parks & Recreation report was prepared and highlighted by Mr. Dzedzy who mentioned that the department is gearing up for spring and summer with 100 campers having already registered for summer camp. Other upcoming events were mentioned by Mr. Dzedzy as follows: 3/15 - Silver Circle meeting for musical event; 3/25 Rotary Club and Girl Scouts meeting for spring cleanup of butterfly garden at Padden Park; 4/8 - Easter Egg Hunt @ Jefferson Fire Company No 1 @ 10:00 AM; 4/15 Norriton Little League Opening Day Event @ 10:00 AM at Centennial Park; and 4/15 Cleanup watershed event @ Padden Park as part of the largest single day stream clean up in Pennsylvania.

**Jeffersonville
Golf Club**

Mr. Bobst presented the monthly golf report of the revenue and rounds of the course and the revenue and expenses of The Paddock and announced that the revenue is 343% ahead of monthly budget. According to Mr. Bobst, the golf course project is ahead of schedule and that the steel gets delivered on Monday. The only complaint from the project, per Mr. Bobst, is mud from the trucks. In response to an inquiry by Mr. Smock as to opening day, Mr. Bobst replied Thanksgiving 2023.

Sanitary Sewer

The highlights of the monthly Sanitary report were given by Mr. Figaniak who thanked the Board for its time last week in presentation of the 537 Plan. Also, Mr. Figaniak mentioned that the Chapter 94 Report has been completed, and that flows were down last year because rainfall was down.

Engineer

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Brown who noted the intersection work at Whitehall Road & Marshall Street is nearing completion as lights are up and curbs are in. A reminder was made by Mr. Bobst that this is a "no turn on red" intersection. Mr. Brown also mentioned that the stormwater design plans are being prepared for the Norriton Dog Park and that the roads are being reviewed for the 2023 Road Paving Projects.

The Committee reports were approved by motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed by the Board.

**Commissioners'
Comments**

Ms. Milazzo commented that the Recreation Committee met last month to plan upcoming events and that the Silver Circle will be meeting tomorrow for a musical concert.

Ms. Eckles made mention of the April meeting of the Civil Service Commission.

Ms. Pavone announced that the Human Relations Commission is seeking members.

Public Comment

L. James Watters, III of 1 E. Indian Lane stated he is giving the Township "5 Stars" for its work on the Stony Creek at Stonybrook and he updated all on the condition of the veteran found on his property by stating that he is "doing ok". Also, Mr. Watters mentioned that he looking at utility poles in an effort to reduce power outages in the Township, and that he is meeting with State Representative Scott regarding FEMA

Mary Ellen Moran of Port Indian Road inquired about an increase in the number of businesses in the Township and she expressed her concern about the water treatment aspect of the proposed new car wash (TLC) on Main Street. Mr. Figaniak replied that they have a water reclamation process so only approx. 30% of the water goes into our system. Also, Ms. Moran mentioned that the recent rape and murder in the Township are worrisome. Detective Sergeant Naber advised that the two (2) suspects in the murder have been apprehended and Mr. Smock added that there is an article in "The Patch" about it. Ms. Morgan concluded by stating that she is glad to see that we have events set up for kids through recreation.

Robert Kowalski of 2112 Hemlock Road requested that a senior resident discount rate be implemented for membership at the Jeffersonville Golf Club.

There being no further public comment, that portion of the meeting was closed upon motion of Ms. Pavone and seconded by Ms. Milazzo.

New Business

Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board adopted Resolution #23-1700 Designation of Bank Account of Township for Use as Interim Financing of RACP Project at Jeffersonville Golf Club (copy attached).

Upon motion of Mr. Smock, seconded by Ms. Milazzo and unanimously agreed, the Board authorized staff to advertise Ordinance No. 2023-762 Amending Zoning Map to Rezone Parcel from R-1 to C and Also Establishing a West Main Street Commercial District. Mr. Bobst added that the owners of the effected parcels will be notified via mail.

Upon motion of Mr. Smock, seconded by Ms. Milazzo and unanimously agreed, the Board authorized staff to advertise Ordinance No. 2023-763 Amending Zoning Code to Create a Main Street Commercial District.

Upon motion of Mr. Smock, seconded by Ms. Milazzo and unanimously agreed, the Board appointed Simone Keyne to the Arts & Culture Commission.

Upon motion of Mr. Smock, seconded by Ms. Milazzo and unanimously agreed, the Board authorized distribution from

the American Rescue Funds as follows: \$290,000.00 for sanitary sewer credit of \$42.00 for each residential account; and \$125,000.00 to Jefferson Fie Company No. 1 toward the purchase of a new vehicle

Schedule of Meetings

Mr. Bobst announced the upcoming meeting schedule of the Township's Board and Commissions as follows: EAC - April 5th @ 7:00 PM; Recreation Committee - April 12thth @ 7:00 PM; Planning Commission - March 20th @ 7:00 PM; ZHB - None; and HRC - March 23rd @ 7:00 PM.

Adjournment

There being no further business, at 8:01 PM, on motion of Ms. Pavone and seconded by Ms. Eckles, the public meeting was adjourned.

*Kathy Frederick
Assistant Secretary*