

Mr. Miller, President of the Board, convened the work session at 7:00 p.m. on the above date via ZOOM. Also present were Commissioners Eckles, Milazzo, Pavone and Smock, as well as: Jason M. Bobst; Kathy K. Frederick; Dan Grieser, Esquire, Michael Kelly, Stephen Morris; Donna Horn; Michael Valyo; Jonathan Dzedzy; and Ed Brown. Four (4) additional attendees were on the ZOOM meeting.

Discussion

In addition to the items listed on the Agenda as Discussion items, Mr. Bobst noted that plans are being made for the Township to hold a vaccine clinic for Township residents on Sunday, April 25th at the Jeffersonville Golf Club. Per Mr. Bobst, Mr. Valyo is working with East Norriton Pharmacy in this regard and more details will follow when confirmed.

Also, it was mentioned by Mr. Bobst that Representative Madeleine Dean's office, as a part of the appropriations process, put out requests for community project funding. Several opportunities were available, but, after review, it was decided that a request for funding of the Rittenhouse Pump Station Force Main Project of \$4M (with a match of \$800,000.00) is being sought. According to Mr. Bobst, Mr. Figaniak put together the funding request, got letters of support, and he feels confident that we will get something. This was just submitted yesterday and more information will follow when received.

Agenda Discussion items as follows:

- A. According to Mr. Bobst, we were approached to install a 130' monopole cell tower on the golf course. After review by staff, a 75' x 75' footprint between the 15th green and DeGrazio Roofing was identified for this purpose. Mr. Grieser negotiated the terms and he noted that the proposal is for a five-year lease (with possible 9 5-year term extensions) at a monthly rent of \$1,500.00, with an increase of 2% at each 5 year term, and includes fees for sublessees. Per Mr. Grieser, this project would have to go to the Zoning Hearing Board for approval and, as such, would be advertised and notices given to adjoining residents as required. The location has no impact as to play of the golf course, per Mr. Bobst. Mr. Miller inquired about the potential sublessees of the cell tower and Mr. Bobst confirmed that same would be allowed, and Mr. Grieser added that the Township would have control of the sublessees as permits would still have to be obtained. In response to an inquiry by Ms. Milazzo, the width of the pole was confirmed to be approximately 4'-5', and it was noted that this will definitely improve coverage for Verizon and other carriers. Per the Board's direction, this item will be listed for action next week.
- B. Commissioner Pavone stated that last year she was looking

Work Session into having a dog park in the community, but that it was tabled due to COVID. According to Ms. Pavone, she believes it is a good time

to proceed with such a project that it can be done at a low cost and has potential for grants. As such, Ms. Pavone is requesting to form an ad hoc committee, along with Mr. Smock, to look at locations, costs, planning, etc. for the dog park project. Ms. Milazzo stated that she thinks it is a good idea and that she has heard requests for same from several residents. Mr. Smock concurred and added that it would be an asset to the community. According to Mr. Bobst, Mr. Miller, as Board president, has the authority to form and appoint an ad hoc committee, and Mr. Miller commented that it would be his pleasure to do so. In response to an inquiry by Ms. Eckles as to members of the committee, Ms. Pavone stated that initially she and Mr. Smock would be the only committee members, but that, in time, other members may be included. It was added by Mr. Bobst that a possible dog park was considered as a part of the former VanLandeghem project so we have a good starting point with the information that we have from that project.

- C. Mr. Bobst gave an update on the proposed projects at Jeffersonville Golf Club as follows: the rebids for the short course open on May 5th; and that a second round of RCAP grants reopened for which we will submit an application solely for funding the banquet facility and restaurant components of the project. Mr. Bobst mentioned that Mr. Miller spoke with Representative Webster and others to convey and answer questions on our project. Hopefully, we will hear something on this request within the next month or two. Mr. Bobst thanked Representatives Briggs, Webster and Senator Muth for their support, and Mr. Miller added that Representative Webster stated that he considers this project a “top priority”.

Mr. Bobst stated that the following items would be considered for adoption at the Board’s regular meeting of March 9, 2021:

- A. Adoption of Ordinance No. 2021-750 re: Swimming Pool Updates. This item is to amend Chapter 23 to mirror Chapter 25 regarding 20’ setbacks for construction of swimming pools; Agreement;
- B. Authorizing advertising of Ordinance No. 2021-751 Amending Chapter 15 (Motor Vehicles) adding signage and roads for Markley Farms Phase I. An Ordinance needs to be adopted formally adding speed limit signs, stop signs and signs for snow emergency routes. Mr. Smock questioned signage placement/spacing and cautioned about “junking up the

Manager

-3-

April 6, 2021

Work Session

place”. In response to an inquiry by Ms. Eckles regarding placement of house numbers on the residences, Mr. Bobst stated that there is a requirement in the Township to have 4” contrasting colored numbers on the front of the property, and on the rear if it is serviced by an alley. Mr. Valyo added that the preference is for the numbers to be on house and the mailbox so that emergency vehicles can find the homes.

- C. Authorizing staff to advertise the 2021 Road Paving Project. Mr.

Bobst read a list of the roads contained in the project and the two alternate roads and stated that his year's focus is into the Betzwood section of the Township to complete the whole Northwest area of the Township. According to Mr. Bobst, staff did a good job putting this list together. Mr. Valyo added that work is continuing on Port Indian with all of the potholes and the milling near the Youth Center. In response to a question by Mr. Smock about issues with wash-out of the road on the curve at Port Indian, Mr. Bobst mentioned that the Township is repairing that area on its own.

- D. Consider appointing Mary Anders to the Recreation Committee. Mr. Dzedzy stated that Ms. Anders is a life-long resident of the Township, is currently serves as a basketball referee and is a great candidate for this position
- E. Authorizing staff to advertise bid for the ARLE Project at intersection of Whitehall Road and Marshall Street for work to include increasing turning radius and upgrading storm water issues. Also, per Mr. Bobst, we anticipate an increase in cost for this project since only one provider does the work on the mast arms for the traffic; however, we have the additional funds to cover this in the Act 209 (Traffic Impact) fund.
- F. Authorizing staff to advertise bids for Padden and Centennial Parks Paving Projects. According to Mr. Bobst, these are the last two items from the capital borrowing from 2020. Jason showed site improvement plans for both park projects. With regard to Padden Park Paving Project, Mr. Smock inquired about parking cut into the hill, Ms. Eckles inquired about outlets and inlets for the parking lot, while Ms. Pavone asked about parking on Oakland. Mr. Brown noted that the sidewalk shown, some of the curbing and lighting will be alternates due to cost. As regards Centennial Park, there is significant improvement in the parking lot, but is pretty straightforward stated Mr. Bobst.

Mr. Miller stated that no meeting of the EAC was had due to a lack of quorum, but that a few "irons are in the fire", including a battery recycling service, but that more information will follow.

**Liaison Committee
Reports
Work Session**

Mr. Bobst noted that Villanova RISE is continuing their analysis of the Township and more information will be provided in May. Also, at the request of Ms. Milazzo and Ms. Eckles, the Township signed up for the Monarch Butterfly Mayors' Pledge, and it seemed like a 'no brainer' to take this on. Our focus is installation of pollinator gardens with milkweed at the Jeffersonville Golf Course and also at Padden Park (which already has a butterfly garden), increase signage for education components, and also looking at partnering with EAC with a milkweed and plant giveaway. We have a year to complete this and have completed 99% of this already.

Ms. Eckles stated that the Civil Service Commission meets tomorrow.

It was stated by Ms. Milazzo that she does not usually report on the Recreation Committee as Mr. Dzedzy does a good job keeping us informed on that committee; however, she mentioned the “phenomenal” event on Saturday with the drive-through Easter bunny. According to Ms. Milazzo, it was quite the community event.

It was mentioned by Ms. Pavone that the HRC’s meeting coincided with the Transgender Day of Visibility, and the commission members were enthused about attending the educational event.

According to Mr. Smock, the scope of the lengthy Planning Commission’s meeting was to review the model county-wide sign ordinance with regard to how WNT modified this model as we move to update our Township sign ordinance. Also, Mr. Smock reported on the Zoning Hearing Board meeting of last month where two setback variances were requested, one for a swimming pool and one for a carport. In both cases, the relief was granted. In response to an inquiry by Ms. Eckles, Mr. Bobst mentioned that surrounding residents within 500’ were notified of the matters before the Zoning Hearing Board. Ms. Pavone added that at the Planning Commission meeting the “unsightly” signs on Main Street at Liberty were discussed. According to Mr. Bobst, those signs are in the process of being removed.

Per Mr. Bobst, no public comments were received prior to the meeting.

Mary Ellen Moran of Port Indian stated that she was glad to hear about the paving of Port Indian Road, and requested that the riverbank wash out in those areas also be looked. Also, Ms. Moran voiced her concerns about the Blue Dove Basin not holding water. According to Mr. Brown, he was out there about a week or two ago and that they are working on the final outlet structure of the basin. Finally, Ms. Moran noted that there is still a lot of noise coming from that development with the backing up of the trucks and banging of the trailers.

**Public
Comment**

There being no further public comments offered, upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the public comment portion of the meeting was closed.

Work Session

Ms. Eckles inquired if the tax due dates could be pushed back since we did so last year during COVID as she believes that many taxpayers are hurting even more this year. Mr. Miller inquired if there is anything to prevent us from doing so. According to Mr. Grieser, there is nothing that will prevent you from doing so and he noted that last year it was a county-wide effort, but they have not seen any of that this year. According to Mr. Miller, any additional information on that would be helpful.

Commissioners

According to Mr. Bobst, a ZOOM meeting of the Environmental Advisory Council is scheduled for April 7th @ 7:00 PM, a meeting of the Planning

Comment

Commission is scheduled for April 19th @ 7:00 PM, a and a Zoning Hearing Board meeting is scheduled for April 21st @ 7:00 PM and a meeting of the Human Relations Commission is scheduled for April 22nd @ 7:00 PM.

There being no further items on the Agenda, upon motion of Mr. Smock seconded by Ms. Milazzo and unanimously approved, the work session was adjourned at 8:05 PM.

Upcoming Meeting

Dates

Kathy K. Frederick
Assistant Secretary

Adjournment

