

Meeting attended by all members, El-Tirib McKelvy, Curt Huston, Marc Brier, Robert Kline, and Jean Bochnowski.

Also in attendance: Commissioner Milazzo.

A. Call to Order

B. Approval of April EAC Meeting Summary Minutes, approved with the correction under Ms. Bochnowski: should be birding town, not township <http://pa.audubon.org/birds/bird-town>

C. Appointment of Officers

- 1) Chairman: El-Tirib McKelvy (Vote to occur at next township meeting on May 8)
- 2) Vice-Chairman: Robert Kline
- 3) Secretary: Marc Brier

D. Scope of Work

- 1) Creation of a scope will be one year out - 2018-2019
- 2) Review previous EAC Scope of Work and also review EAC handbook for examples. El will check on other EAC examples.
- 3) Develop next steps; request guidance from Board of Commissioners
 - a) Jean asked what the township priorities are and Commissioner Milazzo said the Township Manager Jason Bobst can inform the EAC on this topic.
 - b) Jean asked what types of discussions were allowed to occur over email and still adhere to Sunshine Laws. Commissioner Milazzo replied that the EAC members can reply all and discuss matters, but nothing of a decision-making or deliberative nature.

E. Township Tour

- 1) May not all be able to attend due to schedules
- 2) Identify areas of interest:
 - a) Van Landeghem property
 - b) Storm water controls being built on Jeffersonville Golf Course
 - c) Sterigere Basin on Sterigere Street between Burnside Ave and Whitehall Road
 - d) Blue Dove Basin, being repaired by landscape restoration company that acquired the property
 - e) List of and map of storm water facilities in the township. The township should have this, if not it is believed that former EAC member James Watters has them.
 - f) List of open space in the township
 - g) Brainstorm ideas that we would like Cedarville Engineering to cover. Perhaps they can present at the June EAC meeting.
 - h) Curt suggested that we check out other EAC portfolios such as the robust one maintained by Abington (town or township?) to get an idea of good EAC tracks to take to that we concentrate our energies a few good projects.

F. Township Website

- 1) New township website launches May 21.
- 2) The EAC would like to know if there is a webmaster or contract for the site.
- 3) El suggested that members post documents of interest that they find on a google drive or perhaps on a section of the township website.

G. West Norriton Community Day: May 19, 12 – 4 pm, Norristown Area High School parking lot, no rain date, if severe weather, it will be cancelled.

1) Schedule:

Set up Jean 11:30 - 1
Curt 11:30 – 1
Bob 12:30 – 2:30
Marc 1 – 3
El ? – 4

- 2) Brochures, township has some, Jim Watters may have a supply, El will check on getting some from local organizations such as the DEP, and Bob will check state legislative offices for some.
- 3) Jean will bring a Delaware River watershed map and possibly an owl.
- 4) If we bring the rain barrel, we should have the proper literature to describe how to build or obtain one.
- 5) We may allow residents to post the ideas that they think are environmental topics of concern on some type of white board or post-its.
- 6) Marc mentioned that we should have information on the household hazardous waste recycling day to occur at the Norristown High School on June 30.

H. Other business

- 1) Members wondered if we could get business cards, this is a question for Jason.
- 2) The EAC would like to have an organizational chart for the township so that we can see how the township works and who is responsible for the various departments.

Meeting was adjourned at 8:20 pm

Next Meeting, June 6 at 7 pm