

September 8, 2020

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:05 PM on the above date by President Miller. Commissioners Miller, Eckles, Milazzo, Pavone and Smock were in attendance. Also, present were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Stephen Morris; Donna Horn; Michael Valyo; Jon Dzedzy; T.J. Figaniak; and Erik Garton. Due to COVID restrictions, no public was present.

After reciting the Pledge of Allegiance, the meeting proceeded. It was announced by President Miller that the video equipment was experiencing technical difficulties and therefore live-streaming of the meeting was compromised.

**Minutes** The minutes of the Board's meeting of August 11, 2020 were  
**Approval** unanimously approved upon motion of Ms. Milazzo, seconded by Mr. Smock.

**Report of Bills** Ms. Horn read the Finance Committee Report and requested  
Approval of approval of: General Fund and Golf Club payroll checks in  
checks the amount of \$25,463.80; payroll vouchers in the amount  
\$275,818.28; and the Payment Approval Report in the amount  
of \$704,048.07.

Upon motion of Ms. Eckles, seconded by Mr. Smock and  
unanimously approved was said finance report.

**Committee** Mr. Bobst enumerated and highlighted the Agenda items under  
**Reports:** New Business.

**Administration** As regards the Verizon Right-of-Way Agreement on the  
**& Finance** Agenda, Mr. Bobst noted that it is for 21 cell  
towers/antennae systems to be placed on existing telephone  
poles or PECO poles at a set fee of \$275.00 each and  
\$100.00 application fee.

Additionally, Mr. Bobst mentioned that a housekeeping item  
of the Franchise Renewal Agreement with Verizon is being  
worked out and will be ready for approval in next month or  
so.

Treasurer Horn did not present her report at the meeting;  
however, she has submitted her summary which shows cash  
balances in the various funds as follows:

	<u>July 31<sup>st</sup></u>	<u>August 31<sup>st</sup></u>
General Fund	11,079,869.27	11,327,716.38
PLGIT 10105000	18,351.06	8,322.50
PLGIT CD - SEWER	1,469,000.00	1,469,000.00
Golf Fund	(39,435.65)	34,916.03
Escrow Fund	467,913.57	465,509.60
Sinking Fund	6,268.21	6,268.75
Liquid Fuels	604,655.85	543,155.03
Capital Reserve PLGIT	21,413.08	21,415.40
Capital Reserve PLIGIT PLUS	29,497.94	29,498.51

Sewer Capital Acct	2,546,846.71	2,506,025.36
Vehicle Replacement Fund	656,419.59	661,860.49
Police Pension Citizens	58,531.92	73,826.40
Non-Uniform Pension Citizens	6,175.54	3,577.20
Grants, DUI	0.00	0.00
Grants, Misc.	132,224.55	132,249.25
Traffic Impact Fee	445,584.63	445,678.97

**Public Safety** Deputy Chief Morris highlighted the monthly public safety report and announced that the testing of the police officer applicants begins on Saturday. According to Deputy Chief Morris, and in response to an inquiry by Mr. Smock, there are approximately 30 applicants, including females, an African American and Hispanics.

**Public Works & Planning** The highlights of the Public Works and Building-Plumbing reports were presented by Mr. Valyo, who mentioned that this is the last month for tree branch pickup this year.

**Recreation** The Recreation report was prepared and highlighted by Mr. Dzedzy who announced that movie night has been rescheduled to September 19<sup>th</sup>. According to Mr. Dzedzy, the recreation committee will be addressing the tree-lighting ceremony and the possibility of more COVID compliant programing. Also, it was noted by Mr. Dzedzy that he will soon have a timeline on the Padden Park Project as he is meeting with the reps this week, and that the Jefferson Fire House Project bid is up for approval this evening.

**Jeffersonville Golf Club** Mr. Bobst presented the monthly golf report and announced that the revenue number are "great", despite the tee times being less frequent. Also, according to Mr. Bobst, we were contacted by Verizon for a cell tower on the course and the logical choice for a location is a 75' x 75' fenced-off area behind the 15<sup>th</sup> green. Only 2 homes would be affected on Trooper Road and zoning relief is required stated Mr. Bobst.

**Sanitary Sewer** The highlights of the monthly Sanitary Report of Gilmore & Associates were presented by Mr. Figaniak who noted that the contract with Sewer Specialties, the company that does the videoing of the lines is up and he recommends its renewal. Mr. Figaniak also noted that they are finishing up with the Rittenhouse Pump Station force main report and recommendations. In response to an inquiry by Ms. Pavone regarding storm drain issues, Mr. Bobst stated that Cedarville Engineering is working with Gilmore & Associates to correct any problems with storm drains.

**Engineer** The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Garton who mentioned that voluminous documents were received last week for review regarding Barbados Island, but that it will be on the Agenda next month.

**Commissioners'  
Comment**

Mr. Miller thanked the township's residents for keeping COVID numbers down and encouraged all to get a flu shot. Also, it was announced by Mr. Miller that the Jefferson Fire Company No. 1 will receive the Commissioners' 3<sup>rd</sup> quarter donation of \$500.00 as it is sad to hear that the fire company could not hold its fundraisers this year due to COVID.

Ms. Milazzo expressed kudos to the police and fire company for the recent clean-up of the roadways of broken glass and debris.

Mr. Smock announced that he and Ms. Pavone toured Barbados Island last week and that he found it helpful to see it in person and that the tour made the issues of flooding more understandable.

**Public Comment**

There was no public comment offered at this time; however, it was agreed that public comment will remain open until Friday. In response to an inquiry by Ms. Pavone about public participation at meetings in the future, Mr. Bobst noted that it seems like this COVID protocol is the "new normal" so he is looking into upgrading the audio/video equipment and capabilities to make it better for the long haul.

**Discussion  
Items**

As regards the proposed Verizon Wireless Right-of-Way Agreement, Mr. Bobst noted that it is compliant with current Ordinances and just negotiates the fee side of things by setting limits on fees (which are set by FCC Order) and a "shot clock" to keep control. In response to an inquiry by Mr. Miller, it was stated by Mr. Bobst that no new towers or poles will be added. Mr. Kilkeny added that installations on existing poles do not generally get as much pushback. At the request of Mr. Smock, Mr. Bobst agreed to include on the Township's website an area for residents to express their issues or questions regarding the towers or poles.

The formation of an ad hoc committee to review potential sites for an upgraded pump station was addressed as flooding occurred at the Whitehall Road Pump Station during Tropical Storm Isaias. According to Mr. Bobst, we have been building up sewer capital to offset the cost, but the biggest issue is location as the current one is not conducive for access, size and topography. Mr. Bobst also noted that parts for the current pump station are hard to come by as it is antiquated, and he suggested that an ad hoc committee be formed to "hone in" on the issues and get ideas on a location. One suggestion was to move the access street to the Norristown Farm Park site; however, that would require State and County approval. Mr. Miller, as president, appointed Mr. Bobst, Mr. Figaniak, Ms. Pavone, Ms. Eckles and Mr. Kilkeny to the ad hoc committee.

**New Business**

*Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board approved the advertising of Ordinance No. 2020-743 Deleting Unified Developments from I-Industrial District which applies to properties more than 20+ acres.*

*Upon motion of Ms. Pavone, seconded by Mr. Smock and unanimously agreed, the Board authorized the advertising of Ordinance No. 2020-744 for an expiration date for conditional use, special exception and variances.*

*Upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board authorized the advertising of Ordinance No. 2020-745 for the decriminalization of marijuana and imposing a fine of \$40.00 as opposed to \$100.00 as originally proposed.*

*Upon motion of Ms. Milazzo, seconded by Mr. Smock and unanimously agreed, the Board authorized the execution of the 2021 MMO for the Police and Non-Uniformed Pension Plans (copy attached).*

*Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board adopted the Resolution of Berkheimer taxing authority authorizing Jason Bobst and Donna Horn as liaisons to it (copy attached).*

*Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board accepted the consortium bid for sodium chloride for the 2020-2021 winter season.*

*Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board awarded the bid for the Juniata and Brandon Roads Paving Project to the low bidder, Glasgow, Inc. in the amount of \$123,480.00.*

*Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board awarded the bid for the Jefferson Firehouse site Improvements Project to the low bidder, Berg Construction, LLC in the amount of \$181,337.50.*

*Upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board approved the change order for the West Norriton Road Program in the amount of \$8,406.17.*

*Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board accepted the resignation of David Bennett from the Planning Commission.*

*Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board appointed Ed Montoute to the Planning Commission for the remainder of the term of Mr. Bennett.*

**Schedule of  
Meetings**

Mr. Bobst announced that a ZOOM meeting of the Zoning Hearing Board is scheduled for September 16<sup>th</sup> @ 7:00 PM re: variances for generator @ 19 Oxford Circle and for home construction @ Block 32, Unit 12 Williams Way.

**Adjournment**

There being no further business, at 8:10 PM, on motion of Mr. Smock and seconded by Ms. Eckles, the public meeting was adjourned.

Kathy Frederick  
Assistant Secretary